

## Message Text

UNCLASSIFIED POSS DUPE

PAGE 01 BONN 12558 01 OF 02 041908Z

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ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 OPR-02 L-03 A-01 SS-15 MMS-04

H-02 SY-05 SCSE-00 SCA-01 PER-03 PPTE-00 SP-02 /052 W  
----- 072060

R 041714Z AUG 75

FM AMEMBASSY BONN

TO SECSTATE WASHDC 1906

UNCLAS SECTION 01 OF 02 BONN 12558

FOR O/FADRC

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJECT: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353

1. EMBASSY BONN MAINTAINS THE FOLLOWING RECORD SYSTEMS THAT ARE RETRIEVABLE BY NAME WHICH MAY BE SUBJECT TO THE PROVISIONS OF THE PRIVACY ACT, AND WHICH FILES BELIEVED NOT TO BE DUPLICATED IN THE DEPARTMENT.

A. I. NAME OF RECORD: EMPLOYEE MEDICAL FILE

II. CATEGORY OF INDIVIDUAL: U.S. CITIZENS ASSIGNED OR ATTACHED TO THE EMBASSY AND THEIR DEPENDENTS.

III. CATEGORY OF RECORD: MEDICAL INFORMATION AND HISTORIES.

IV. AUTHORITY: 3 FAM 680

V. ROUTINE USES: LOCAL HOSPITALS AND DOCTORS WHEN REQUIRED FOR MEDICAL REASONS DIRECTLY RELATED TO THE HEALTH AND WELFARE OF THE PATIENT WHOSE FILE IT IS. US ARMY AND USAF HOSPITALS AND DOCTORS NORMALLY AT FRANKFURT AND/OR WIESBADEN WHO REQUIRE THE FILES IN THE COURSE OF PROFESSIONAL FUNCTIONS.

VI. RECORD MANAGEMENT POLICY AND PRACTICE: THESE RECORDS ARE KEPT IN FILE FOLDERS BY NAME. FILE

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PAGE 02 BONN 12558 01 OF 02 041908Z

FOLDERS ARE KEPT UNDER LOCK DURING NON-DUTY HOURS AND ARE RESTRICTED TO HEALTH UNIT PERSONNEL ONLY

ON A NEED-TO-KNOW BASIS.

VII. SYSTEM MANAGER: REGIONAL MEDICAL OFFICER

VIII. SOURCES: MEDICAL INSTITUTIONS AND PHYSICIANS.

B. I. NAME OF RECORD: REGISTERED RESIDENT AMERICAN  
CITIZENS OF THE BONN CONSULAR DISTRICT

II. CATEGORY OF INDIVIDUAL: NAMES OF THOSE PERSONS  
WHO ARE AMERICAN CITIZENS AND RESIDENT IN THE  
CONSULAR SECTION OF BONN.

III. CATEGORY OF RECORD: RESIDENCE ADDRESS, ADDRESSES  
OF NEXT-OF-KIN, PASSPORT REGISTRATION.

IV. AUTHORITY: 8 FAM 261.11

V. ROUTINE USES: AVAILABLE TO U.S. GOVERNMENT  
OFFICIALS WHO HAVE REASON TO LOCATE INDIVIDUAL.  
ALSO USED IN PREPARING E&E REPORT ANNUALLY.

VI. RECORD MANAGEMENT POLICY AND PRACTICE:  
INDIVIDUAL HARD COPY INDEX CARDS, RETRIEVABLE  
UNDER ALPHABETICAL FAMILY NAME, PHYSICAL SECURITY  
UNDER BAR-LOCK SAFE.

VII. SYSTEM MANAGER: CONSULAR OFFICER

VIII. SOURCES: NO OUTSIDE SOURCES OF INFORMATION.

C. I. NAME OF RECORD: WELFARE AND WHEREABOUTS OF U.S.  
CITIZENS

II. CATEGORY OF INDIVIDUAL: CORRESPONDENCE CONCERNING  
NAMES OF INDIVIDUALS WHO HAVE DEFAULTED ON THEIR

UNCLASSIFIED

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UNCLASSIFIED POSS DUPE

PAGE 01 BONN 12558 02 OF 02 041912Z

70

ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 OPR-02 L-03 A-01 SS-15 MMS-04

H-02 SY-05 SCSE-00 SCA-01 PER-03 PPTE-00 SP-02 /052 W

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R 041714Z AUG 75

FM AMEMBASSY BONN

TO SECSTATE WASHDC 1907

UNCLAS SECTION 02 OF 02 BONN 12558

BILLS AND WHO MAY BE RESIDENT IN THE BONN  
CONSULAR DISTRICT.

III. CATEGORY OF RECORD: LETTERS OF COMPLAINT RE  
NON-PAYMENT OF BILLS, LETTERS SEARCHING FOR WHERE-  
ABOUTS OF SPOUSES WHO HAVE DESERTED THEIR  
FAMILIES.

IV. AUTHORITY: 7 FAM 301

V. ROUTINE USES: CONGRESSIONAL INQUIRIES, INDIVIDUAL  
PERSONS SUCH AS THE DESERTED SPOUSE.

VI. RECORD MANAGEMENT POLICY AND PRACTICE: STORED IN  
HARD COPY ALPHABETICALLY BY FAMILY NAME,  
PHYSICAL SECURITY UNDER A BAR-LOCK SAFE; RECORDS  
MAY BE KEPT INDEFINITELY DEPENDING ON THE  
CURRENCY OF THE CASE.

VII. SYSTEM MANAGER: CONSULAR OFFICER

VIII. SOURCES: GERMAN DISTRICT REGISTRAR'S OFFICE;  
GERMAN POLICY RECORDS.

D. I. NAME OF RECORD: DEPOSITIONS IN ANSWERS  
TO LETTERS ROGATORY

II. CATEGORY OF INDIVIDUAL: NAMES OF INDIVIDUALS WHO  
HAVE GIVEN DEPOSITIONS IN ANSWER TO A LETTER  
ROGATORY FROM A COURT IN THE UNITED STATES.

III. CATEGORY OF RECORD: IN ADDITION TO THE NAME OF  
THE INDIVIDUAL MAKING THE DEPOSITION, THE  
INFORMATION CONTAINED IN EACH CASE IS DETERMINED  
BY THE COURT MAKING THE LETTER ROGATORY; E.G.  
EMPLOYMENT HISTORY, SALARY PAYMENT, PERSONAL

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PAGE 02 BONN 12558 02 OF 02 041912Z

HISTORY.

IV. AUTHORITY: 7 FAM 840

V. ROUTINE USES: COURT HAVING JURISDICTION OVER THE  
CASE NAMED IN THE LETTER ROGATORY.

VI. RECORD MANAGEMENT POLICY AND PRACTICE: RECORDS  
ARE MAINTAINED IN HARD COPY, RETRIEVABLE  
ALPHABETICALLY BY FAMILY NAME OF THE CASE  
CONCERNED; PHYSICAL SECURITY THROUGH BAR-LOCK  
SAFE; LETTERS ROGATORY ARE KEPT INDEFINITELY.

VII. SYSTEM MANAGER: CONSULAR OFFICER

VIII. SOURCES: THE INDIVIDUAL MAKING THE DEPOSITION.  
HILLENBRAND

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## Message Attributes

**Automatic Decaptioning:** X  
**Capture Date:** 01 JAN 1994  
**Channel Indicators:** n/a  
**Current Classification:** UNCLASSIFIED  
**Concepts:** n/a  
**Control Number:** n/a  
**Copy:** SINGLE  
**Draft Date:** 04 AUG 1975  
**Decaption Date:** 01 JAN 1960  
**Decaption Note:**  
**Disposition Action:** n/a  
**Disposition Approved on Date:**  
**Disposition Authority:** n/a  
**Disposition Case Number:** n/a  
**Disposition Comment:**  
**Disposition Date:** 01 JAN 1960  
**Disposition Event:**  
**Disposition History:** n/a  
**Disposition Reason:**  
**Disposition Remarks:**  
**Document Number:** 1975BONN12558  
**Document Source:** CORE  
**Document Unique ID:** 00  
**Drafter:** n/a  
**Enclosure:** n/a  
**Executive Order:** N/A  
**Errors:** N/A  
**Film Number:** D750268-1124  
**From:** BONN  
**Handling Restrictions:** n/a  
**Image Path:**  
**ISecure:** 1  
**Legacy Key:** link1975/newtext/t19750882/aaaacuyw.tel  
**Line Count:** 161  
**Locator:** TEXT ON-LINE, ON MICROFILM  
**Office:** ACTION DRC  
**Original Classification:** UNCLASSIFIED  
**Original Handling Restrictions:** n/a  
**Original Previous Classification:** n/a  
**Original Previous Handling Restrictions:** n/a  
**Page Count:** 3  
**Previous Channel Indicators:** n/a  
**Previous Classification:** n/a  
**Previous Handling Restrictions:** n/a  
**Reference:** 75 STATE 172353  
**Review Action:** RELEASED, APPROVED  
**Review Authority:** hartledg  
**Review Comment:** n/a  
**Review Content Flags:**  
**Review Date:** 18 DEC 2002  
**Review Event:**  
**Review Exemptions:** n/a  
**Review History:** RELEASED <18 DEC 2002 by ReddocGW>; APPROVED <05 FEB 2004 by hartledg>  
**Review Markings:**

Margaret P. Grafeld  
Declassified/Released  
US Department of State  
EO Systematic Review  
06 JUL 2006

**Review Media Identifier:**  
**Review Referrals:** n/a  
**Review Release Date:** n/a  
**Review Release Event:** n/a  
**Review Transfer Date:**  
**Review Withdrawn Fields:** n/a  
**Secure:** OPEN  
**Status:** NATIVE  
**Subject:** IMPLEMENTATION OF THE PRIVACY ACT OF 1974  
**TAGS:** AINF, OGEN  
**To:** STATE  
**Type:** TE  
**Markings:** Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006